



# BENTLEY ASSOCIATES

## TIME SHEET

NAME OF TEMPORARY WORKER \_\_\_\_\_

WEEK BEGINNING \_\_\_\_\_

Note to clients: Please sign this time sheet to signify agreement with the total hours/minutes worked and that the work has been done to your satisfaction. Agreed by:		start am	finish am	start pm	finish pm	Total hours/mins	
		Mon					
Name	Tues						
Signature	Wed						
Position	Thurs						
Client	Fri						

Please ask the client to sign this time sheet. The client should keep a copy, keep a copy for yourself, and send a copy to your consultant.

Total  
(rounded to the nearest 15 minutes)